



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, APRIL 13, 2020, 6:00-8:16 P.M.

NORTH CAMPUS — VIRTUAL/REMOTE MEETING - OPEN TO THE PUBLIC

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.



NOTE: The TCA Community may watch the Special TCA Board Meeting by accessing TCA's YouTube link <https://www.youtube.com/channel/UCjLU7ocFQ1gy7czWYfGk8qg> when the meeting starts at 6:30 p.m

MINUTES

	Discussion/Start Time
I. Call to Order	1 min (6:00) (6:00)
<ul style="list-style-type: none">The Chair (Mr. Moulton) called the meeting to order at 6:00 pm	
II. Pledge of Allegiance/Mission/Roll Call	2 min (6:01) (6:02)
<ul style="list-style-type: none">Roll call: (Dr. Andre; Here // Mr. Bennett; Here // Mrs. Goin; Here // Mr. Hannan; Here // Ms. Littleton; Here // Mr. Moulton; Here // Mr. Rudder; Here) A quorum was present.	
III. Approval of Agenda	2 min (6:03) (6:03)
<ul style="list-style-type: none">Motion: Ms. Littleton moved to approve the agenda and was seconded.Discussion: None<u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Bennett; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)</u>	
IV. Celebrate TCA (Art Winners from All Schools)	10 min (6:05) (6:05)
Action: (Harris)	
Motion: (Info)	
Rationale: to highlight accomplishments of TCA students, staff, and parents	
<ul style="list-style-type: none">Celebrated TCA's recent D20/Air Academy Federal Credit Union Art Show and Congressional Art Award winnersTCA students won eight first place awards in the D20 Annual Art Show and three students placed in the Congressional Art Show	
V. Comments from the Board of Directors	5 min (6:15) (6:09)
<ul style="list-style-type: none">Ms. Littleton: Expressed her feeling that we are in survival modeMr. Fradette: TCA communication to parents is getting betterMrs. Goin: Shout out to teachers, staff, kids, parents; everyone has a role to playDr. Andre: Hats off to hard working teachers; doing things they have never done beforeMr. Rudder: Job well done to everyone in uncertain timesMr. Hannan: Shout out to everyone's patience and flexibilityMr. Moulton: Thank you to staff/parents for ability to adapt	
VI. Board Development (Legislative Update)	10 min (6:20) (6:14)
Action: (Miller)	
Motion: (Info)	
Rationale: to review current legislative initiatives/activities at the state and/or to provide applicable Board level training	
<ul style="list-style-type: none">Budget is most important action for the legislature to complete – when they reconvene mid-MayExpect a decreasing PPR for a couple of yearsEducational legislation most likely put on hold until next year	
VII. Report of the President & Cabinet Spotlights	30 min (6:30) (6:20)
Action (Sojourner)	

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academic Services, HR, and Advancement)

- Dr. Sojourner highlighted the following items from his report:
 - Timeline of events concerning coronavirus and TCA responses to Gov. Polis directives
 - At home learning progress at elementary, secondary, and CP/CSP
 - Current priorities
 - Connecting students with teachers online
 - Providing staff and students with computers at home
 - Training teachers to use technology resources
 - Paying staff
 - Deep clean buildings
 - Closing out the year
 - Getting ready for next year
 - Hiring people for next year
 - Continuing with building projects
 - Communicating with parents as TCA gathers more information

VIII. Consent Agenda

2 min (7:00) (7:04)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to approve/file the Consent Agenda

- A. Finance
 - 1. February Financials (VanGampleare)
 - 2. 5 Year Budget Projection
- B. Board Strategic Calendar
- C. Board Annual Evaluation Initiated
- D. SAC Meeting Minutes
 - 1. North Elementary, February 11, 2020
 - 2. Junior High, February 28, 2020

- **Motion: Ms. Littleton moved to approve/file the Consent Agenda and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Bennett; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

IX. March 9, 2020 Board Meeting Minutes

2 min (7:02) (7:05)

Action: (Swanson)

Motion: (Vote) to approve the minutes from the March 9, 2020 Board meeting

Rationale: to review and approve the minutes

- **Motion: Mrs. Goin moved to approve the minutes from the March 9, 2020 Board meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Bennett; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

X. April 2, 2020 Special Board Meeting Minutes

2 min (7:04) (7:06)

Action: (Swanson)

Motion: (Vote) to approve the minutes from the April 2, 2020 Board meeting

Rationale: to review and approve the minutes

- **Motion: Mr. Bennett moved to approve the minutes from the April 2, 2020 Special Board Meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Bennett; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

XI. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Student Fee Schedule

10 min (7:06) (7:06)

Action: (Jolly/Birkey)

Motion: (1st Read)

Rationale: to review the student fee schedule for the 2020-2021 school year

- Mrs. Birkey highlighted the following three increases to student fees for 2020-2021:
 - Math consumable costs (Companies moving away from only reusable textbooks to onetime use workbooks that encourage students to write notes and solve problems)
 - CP purchase of consumable workbooks for Spanish
 - CP purchase of classic books that students keep for their own home libraries and are able to write in

2. Curriculum Review/Text Review (Secondary)

5 min (7:16) (7:11)

Action: (Jolly/Galvin)

Motion: (Vote) to approve changes to the secondary math and science curriculums

Rationale: to review and approve changes to the secondary curriculum

- **Motion: Mrs. Goin moved to approve changes to the secondary math and science curriculums and was seconded.**
- Discussion:
 - The Board encouraged the Administration to look at ways to include parents earlier in the curriculum determination process
 - The Administration noted that there are numerous parents on the curriculum committees that are involved in the process from the beginning
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Bennett; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

3. Operations Capital Construction Report (Monthly)

10 min (7:21) (7:20)

Action: (Coles/Pacht)

Motion: (Vote) to approve appropriating a total project budget for the North Campus Addition of \$7.9M which would include \$1.3M from the General Fund.

Rationale: to provide the Board with a construction update and to approve review planned expenditures

Motion: The Construction Committee moved to approve appropriating a total project budget for the North Campus Addition of \$7.61M which would include \$1M from the General Fund.

- Discussion:
 - Mr. Coles reviewed the following items from his report:
 - Facility master plan for project completion (Construction projects and timelines)
 - TCA General Fund Cash Projection (Mr. Mark VanGamble)
 - GMP and Project Timeline Presented (Mr. Kevin Pacht)
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Bennett; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

4. Annual Staff Climate Survey

10 min (7:31) (7:56)

Action: (Schulz)

Motion: (Information)

Rationale: to review the results of the Staff Climate Survey

- Ms. Schulz highlighted the following items from her report
 - Overall a very positive report; indicates that TCA provides a positive and respectful workplace climate for our staff
 - TCA had a 76% participation rate, which is very high for a staff climate survey, and consistent with our recent historical averages
 - TCA remains committed to celebrating our many strengths and focusing on our areas of improvement
 - Strengths:
 - Treatment of respect by my coworkers
 - Encouragement to improve my teaching
 - Encouragement to self-assess my teaching
 - Openness to changes that affect the greater good of TCA
 - Teaching by my colleagues is of high quality
 - Focus Areas:
 - Desire for higher level of compensation
 - Staying abreast of other employment opportunities
 - Copier issues
 - Leave/Paid days off
 - Facilities

C. Board Level Reports

1. April 27 Board Working Session Topics

10 min (7:41) (8:22)

Action: (Moulton)

Motion: (Discussion)

Rationale: to discuss possible topics for the April 27 Board Working Session

- Leave working session on the schedule as a placeholder on the schedule
- Use only if there is critical information to act upon

2. July Board Working Session/Offsite Topics Discussion

5 min (7:51) (8:24)

Action: (Moulton)

Motion: (Discussion)

Rationale: to discuss possible topics for the July Board Working Session

- Strategic Plan
- President's Goals
- President's feedback schedule
- Coronavirus developments and directives (What will the start of the new school year look like?)

- Classical Philosophy discussion
- Questions from new Board Members and lessons learned from departing Board members

3. **2020-2021 Board Meeting Schedule** 5 min (7:56) (8:30)

Action: (Moulton)

Motion: (Vote) to approve the Board Meeting Schedule for the 2020-2021 school year

Rationale: to review and approve the Board Meeting Schedule for 2020-2021

- **Motion: Mr. Hannon moved to approve the Board Meeting Schedule for the 2020-2021 school year and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Bennett; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

D. **Board Communication**

5 min (8:01) (8:32)

Action: Secretary

Rationale: to develop and approve of communication update to community and to update the Board on e-mail traffic and distribution

- President current coronavirus update
- Celebrate TCA
- Staff Climate Survey
- Construction update

E. **Future Board Agenda Items**

5 min (8:06) (8:43)

1. Student Fee Schedule, May, Vote, Jolly
2. Auditor Engagement, May, Info, VanGambleare
3. Quarterly Financial Summary, May, Info, VanGambleare
4. Current Year Budget Revision, May, 1st Read, VanGambleare
5. Annual Charter Contract Review, May, 1st Read, Coles
6. Annual Parent Survey Analysis, May, Info, Jolly
7. Adopt a School Report, May, Info, Board Members
8. Review Form 990, May, Info, VanGambleare
9. Preliminary Budget Review for next FY, May, 1st Read, VanGambleare
10. Annual Board Evaluation/Results of Annual Eval., May, Disc./Info., Moulton/Swanson

F. **Closing Comments from the Board**

5 min (8:11) (8:35)

- Mr. Rudder: Well done for a team effort during uncertain times
- Dr. Andre: Videos are good to get out; there are resources to help teachers with their videos
- Mr. Bennett: Enjoyed the kindergarten video
- Ms. Littleton: Please send her your thoughts on teacher appreciation

XII. **Adjournment** (Approx. 8:16 p.m.)

(8:16) (8:38)

- **Motion: Mr. Rudder moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Bennett; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

Rich Bennett
TCA Board Secretary